

Home Seller's Checklist

This is meant as a guide to help you get your home ready to be sold.

Kitchen:

Notes:

Completed:

Keep dishes and food out of sight		
Clean all appliances and range hoods		
Clean all fixtures		
Check all electrical switches		
Check working order of electrical outlets		
Deodorize garbage disposal, dishwasher, refrigerator		
Eliminate cooking odors		
Clean under sink		
Organize cupboards		

Bathroom:

Notes:

Completed:

Clean all tile grout and repair if needed		
Shine mirrors		
Remove soap residue/mildew/mold (shower/tub/sink)		
Remove lime deposits (fixtures/shower/tub/sink/toilet)		
Make sure toilets flush properly; replace noisy mechanisms and 'stuck' handles		
Clean out cabinets and remove non-essential clutter		
Empty and clean all wastebaskets		
Keep fresh towels on towel racks		
Clean shower door; keep track lubricated on sliding door		
Replace old shower curtains		
Clean exhaust fans/heaters or replace if broken or noisy		

Clean Interior – All Rooms:

Notes:

Completed:

Doors		
Windows		
Baseboards		
Light switches		
Chair railings		
Window coverings		
Ceiling fixtures		
Area rugs		
Carpeting		
Check corners for cobwebs		
Make beds and fluff pillows		
Fix scratches in wood floors		
Check that all doors work smoothly		
Empty wastebaskets		
Check that all lighting is working		
Polish all wood surfaces		

House Exterior – Check/Clean/Repair/Replace:
Notes:
Completed:

Trim, siding, rain gutters/downspouts, shutters		
Doors and screens		
Windows, frames, glass and screens		
Hardware		
Fences and gates		
Light fixtures/outdoor lighting		
Roofs - wash and clean		
Pool and spa		
Air conditioning units		
Outdoor BBQ		
Garage		
Porch		
Carport		
Patch or reseal driveway if needed		
Clean oil stains from driveway		
Check septic tank for unpleasant odors		
Paint or replace street numbers on house		
Check doorbell or knocker		
Clean and polish (or replace) door hardware		
Clean up any pet droppings		
Repair leaky faucets		
Haul away rubbish		
Straighten woodpile and check for insects		
Keep service areas and rubbish cans clean		

Landscaping:
Notes:
Completed:

Keep your yard mowed and neatly trimmed		
Green up the lawn		
Eliminate bare spots		
Water lawn regularly		
Remove and replace dead plants and shrubs		
Weed flower beds		
Prune plants / trim around trees, fences, walls		
Replace any damaged landscape accessories		
Check and adjust sprinkler system		
Replace any broken stepping stones		

Closets:
Notes:
Completed:

Keep closets clean and free of clutter		
Throw out or store non-essentials		
Adjust and/or repair any sliding doors		
Lubricate sliding doors or noisy hinges		
Paint interior wall if needed		
Keep closets clean and free of clutter		
Throw out or store non-essentials		
Adjust and/or repair any sliding doors		

Laundry Room:
Notes:
Completed:

Clean out areas behind and under the washer and dryer		
Eliminate any mildew odors		
Keep lint traps clean		

Garage / Carport / Utility Shed:
Notes:
Completed:

Keep area clean and uncluttered		
Clean away any cobwebs		
Keep tool area uncluttered and hang up lawn tools		
Use bright lights in garage and work areas		
Make sure automatic garage doors are working		
Lubricate all door hinges and tracks of overhead doors		

Air Conditioning & Heating:
Notes:
Completed:

Replace filters		
Clean intake vent		
Clean around all supply vents		

Additional Helpful Hints:
Notes:
Completed:

Provide potential customers with a list of all maintenance schedules, warranties still in effect, and all bonds (i.e. termite)		
List current improvements and upgrades that make your house special		

OTHER:
Notes:
Completed:
